



Management Services

MONTHLY STATUS REPORT

Reporting Period: From: \_\_\_\_\_ To: \_\_\_\_\_

Property Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Broker/Agent Name \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_

**MARKETING**

Number of showings since last report: In House \_\_\_\_\_  
Co-Broker \_\_\_\_\_

Number of showings to date (total): In House \_\_\_\_\_  
Co-Broker \_\_\_\_\_

Positive Features of Property

Negative Features of Property

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Market Conditions/Changes

\_\_\_\_\_  
\_\_\_\_\_

Why has this property not sold? What will it take to sell? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

New Suggested List Price: \_\_\_\_\_ Anticipated Sales Price: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ Provide updated listings and comparable sales and attach  
Copies of advertisements, fliers, etc., attached  
MLS print-out for subject property

Agent: \_\_\_\_\_

Phone # \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_